

**NAME OF EVENT**:-SUPERVISORY DEVELOPMENT FOR WORKSHOP INSTRUCTORS.

**DATE & VANUE OF EVENT**:-08/07/2019 TO 12/07/2019 NITTR CHANDIGARH.

**COURSE CONTENT**:- ROLE AND DUTIES OF SUPERVISOR, PRODUCTION PLAINING, TIME MANAGEMENT, QUALITY AND MAINTENANCE, WORKING IN TEAM AND CONTINIOUS IMPROVEMENTS, JOB EVALUTION AND MERIT RATING, SAFETY AND ACCIDENT PREVENTION, ISO 9000 AND ITS IMPORTANCE.

**REMARKS**:-As we have attended 5 days Training on Supervisory Development For Workshop Instructors.

This has been the best training we have participated in throughtout our working life and we are certainly trying hard at putting into practice the concepts of the course.

As we put these leadership concepts into pratice so that it becoms second nature.

We have gotten out of this course is that we need to lead others.

Main Content of the Training is the Role and Duties of Supervisor, Production Planing, PDCA cycle, Time Mangement Quality and Maintenance, Working in team and Continuous Improvement, Job Evaluation and Merit Rating, Safety and Accident Prevention, ISO 9000 and its Importance.

The course was never boring and kept us intrested the whole time. We have came to know that how to make right team and how to working in a team. We want to attend these type of course more and more in future also.

Regards,

Rampartap Singh (Sr. Instr. Workshop)

Charanjit Singh (Instr. Workshop)

Balwant Raj (Instr. Workshop)

Jatinder Singh (Instr. Workshop)

Inderjit Singh (Instr. Workshop)

Gurpreet Singh (Instr. Workshop)

